



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

Journal

GENERAL CONFERENCE

No. 1

Nineteenth session

Vienna, 29 November–3 December 2021

SCHEDULE OF MEETINGS

Monday, 29 November 2021

ALL IN-PERSON PARTICIPANTS
ARE INVITED TO TAKE THEIR SEATS IN THE PLENARY HALL BY 9.25 a.m.

- 9.30 a.m.–1 p.m.** **Opening of the nineteenth session**
(Item 1 of the provisional agenda, GC.19/1) **Plenary Hall**
(M-building, 1st floor)
Interprety online platform
- Followed by **1st plenary meeting**
- Item 3: Adoption of the agenda
- Item 2: Election of officers
- Item 1: Addresses by Heads of State and Government
(*continued*) Address by the Director General
UNIDO 55th anniversary video
- General debate - Items 8 to 29
- 2.30–3 p.m.** **General Committee**
(*members of the General Committee only*) **Board Room D**
(C-building, 4th floor floor)
Interprety online platform
(*for members of the General Committee only*)
- 3–4.30 p.m.** **2nd plenary meeting**
Thematic event: Women as levers of change for sustainable industry during COVID-19 and beyond: UNIDO Gender Equality Mobilization Award **Plenary Hall**
(M-building, 1st floor)
Interprety online platform
- 4.30–6.30 p.m.** Item 10: The eighth UNIDO Forum on Inclusive and Sustainable Industrial Development **Plenary Hall**
(M-building, 1st floor)
Interprety online platform

Matters for inclusion in the *Journal* should be sent as far in advance as possible to pmo@unido.org

V.21-08729 (E)



Please recycle

FORECAST OF MEETINGS

Tuesday, 30 November 2021

9.30 a.m–12.15 p.m.	3rd plenary meeting Item 4: Organization of work Item 5: Credentials of representatives to the Conference Item 6: Appointment of the Director General Congratulatory statements General debate - Items 8 to 29 (<i>continued</i>)	Plenary Hall (<i>M-building, 1st floor</i>) <i>Interprefy online platform</i>
3–4.30 p.m.	4th plenary meeting Item 10: UNIDO Donor meeting	Plenary Hall (<i>M-building, 1st floor</i>) <i>Interprefy online platform</i>
4.30–6.30 p.m.	General debate - Items 8 to 29 (<i>continued</i>)	
4.30–6.30 p.m.	Main Committee – 1st meeting	Board Room D (<i>C-building, 4th floor</i>) <i>Interprefy online platform</i>

FORECAST OF MEETINGS

Wednesday, 1 December 2021

8.20–9.20 a.m.	Thematic event: <i>UNIDO's contribution to the International Year of Creative Economy for Sustainable Development 2021</i>	Plenary Hall (M-building, 1 st floor) Zoom
9.30 a.m.–1 p.m.	5th plenary meeting General debate - Items 8 to 29 (<i>continued</i>)	Plenary Hall (M-building, 1 st floor) Interprefy online platform
9.30–10.15 a.m.	Meeting of the Credentials Committee (<i>members of the Credentials Committee only</i>)	Board Room D (C-building, 4 th floor)
10.15–11.30 a.m.	Main Committee – 2nd meeting (<i>if required</i>)	Board Room D (C-building, 4 th floor) Interprefy online platform
1.50–2.50 p.m.	Thematic event: <i>The post-pandemic world will be digital: implications of 4IR for developing countries</i>	Plenary Hall (M-building, 1 st floor) Zoom
3–4.30 p.m.	6th plenary meeting Item 10: Launch of the Industrial Development Report 2022	Plenary Hall (M-building, 1 st floor) Interprefy online platform
4.30.–6.30 p.m.	General debate - Items 8 to 29 (<i>continued</i>)	Plenary Hall (M-building, 1 st floor) Interprefy online platform
4.30–6.30 p.m.	Main Committee – 3rd meeting (<i>if required</i>)	Board Room D (C-building, 4 th floor) Interprefy online platform

FORECAST OF MEETINGS

Thursday, 2 December 2021

8.20–9.20 a.m.	Thematic event: <i>New forms of investments as drivers for a sustained post-COVID 19 recovery</i>	Plenary Hall (M-building, 1 st floor) Zoom
9.30 a.m.–1 p.m.	7th plenary meeting Item 5: Credentials of representatives to the Conference Item 11: Appointment of an External Auditor General debate - Items 8 to 29 (<i>continued</i>)	Plenary Hall (M-building, 1 st floor) Interprefy online platform
12 noon–2 p.m.	Main Committee – 4th meeting (<i>if required</i>)	Board Room D (C-building, 4 th floor) Interprefy online platform
1.50–2.50 p.m.	Thematic event: <i>Revival of industrial policy – prospect for establishing a global industry policy forum for multilateral policy learning and knowledge sharing</i>	Plenary Hall (M-building, 1 st floor) Zoom
3–6.30 p.m.	8th plenary meeting General debate (<i>if required</i>) - Items 8 to 29 (<i>continued</i>)	Plenary Hall (M-building, 1 st floor) Interprefy online platform
4.30–6.30 p.m.	Main Committee – 5th meeting (<i>if required</i>)	Board Room D (C-building, 4 th floor) Interprefy online platform

FORECAST OF MEETINGS

Friday, 3 December 2021

- | | | |
|-------------------------|---|---|
| 8.20–9.20 a.m. | Thematic event: <i>Accelerating climate impact for Member States through inclusive and sustainable industrial development (ISID)</i> | Plenary Hall
<i>(M-building, 1st floor)</i>
Zoom |
| 9.30 a.m.–1 p.m. | 9th plenary meeting
Consideration and adoption of decisions and resolutions

Tribute ceremony for Mr. LI Yong

Statements by Member States

Item 30: Closure of the session | Plenary Hall
<i>(M-building, 1st floor)</i>
Interprefy online platform |

ANNOUNCEMENTS

Format of the session

The nineteenth session of the General Conference is held in a hybrid format involving both in-person and virtual participation. In addition to attending in person, registered delegates may also attend virtually on the Interprefy online platform.

For health and safety reasons, the Secretariat strongly encourages Permanent Missions to promote the virtual participation of as many delegates as possible, including through the public live stream, in addition to discouraging international travel at this point.

In-person participants: To access the venue, delegates need to present their personalized badge (to be obtained at the Pass Office) in addition to the floating badge (to be obtained at the entrance of the Plenary Hall -M-building, 1st floor- for participants attending the plenary meetings, and at the entrance of the Board Room D -C-building, 4th floor- for participants attending the Main Committee). Access will not be permitted upon presentation of regular VIC access cards.

For in-person participation in the General Conference, in compliance with the guidance issued by the Vienna International Centre Crisis Management team, the following measures are considered mandatory and will be enforced:

- By swiping their Vienna International Centre grounds pass/conference access badge, those entering the Vienna International Centre confirm they are carrying proof of compliance with the “2.5G” rule (vaccinated, recovered or a valid PCR test).
- Participants in meetings of more than 25 people – which includes the General Conference’s plenary and main committee meetings - **must show** proof of a valid PCR test not older than 48 hours, **also if they are vaccinated or recovered.**

Should participants not be able to present the required certificate, they will be denied access to the conference room.

Virtual participants: The Interprefy log-in link will be circulated only to those participants registered for the session. When accessing the platform, please enter your name in the following format: **[COUNTRY/ORGANIZATION] LAST NAME, first name.**

Furthermore, and as the General Conference is an open session, additional participants may follow the plenary sessions on the UNIDO website where the session will be streamed live (<https://www.unido.org/19th-general-conference>).

Written copies of statements

Statements submitted to the Secretariat of the Policymaking Organs will be published on the UNIDO website (www.unido.org/gc/19) and the Extranet (www.unido.org/extranet - login required) unless clear instructions are given by the submitting delegation that they should not be made available online.

Pre-recorded video statements

Delegations can also submit pre-recorded video statements to the session. Delegations wishing to do so are requested to notify the Secretariat via email to pmo@unido.org.

Conference coverage on the Internet

In line with decision IDB.46/Dec.3 (e), written summary records are replaced with digital recordings. The sound recordings will be made of the meetings of the plenary and sessional bodies as appropriate. The sound recordings will be made available in all official languages on the UNIDO Extranet (<http://extranet.unido.org> – login required). The recordings will also be available through the VIC Online Services (<http://myconference.unov.org>).

The VIC Online Services will also allow participants convenient access to documentation and information for participants regarding facilities and services available in the VIC. The application can be accessed from participants’ mobile devices such as smart phones and tablet PCs at the following address: <http://myconference.unov.org>.

Forum on industrial development issues and thematic events

The eighth UNIDO Forum on Inclusive and Sustainable Industrial Development (ISID), the UNIDO Donor Meeting, and the launch of the Industrial Development Report 2022 will be held in the plenary and constitute this year's forum on industrial development issues.

Furthermore, a restricted number of additional events will provide a unique and interactive platform for an inclusive discussion and exchange of ideas and information between high-level development policy experts, private sector, academia and leading development partners:

Women as levers of change for a sustainable industry during COVID-19 and beyond: UNIDO Gender Equality Mobilization Award¹

The post-pandemic recovery measures represent a unique opportunity to the institute bold measures for more, resilient, inclusive and sustainable economies that put women front and centre in the post-COVID-19 industrial landscape. The session has the following objectives:

- To feature best practices and results from UNIDO activities as regards gender equality and the empowerment of women that may serve as an inspiration for future approaches to ensure inclusive and sustainable industrial development post-COVID-19.
- To demonstrate that gender equality and the empowerment of women is a priority in industrial development, as mandated by Member States through GC.16/Res.3, GC.17/Res.3 and GC.18/Res.2.

The examples to be showcased will be based on the awardees of the second UNIDO Gender Equality Mobilization Award (GEM Award), for which UNIDO personnel was invited to nominate teams or individuals that have strengthened the Organization's efforts to advance gender equality and empower women to fully participate in inclusive and sustainable industrial development. This year, awardees were selected with due consideration to their contributions to addressing the COVID-19 crisis and building our economies and societies back better. Awardees will join stakeholders of the awarded initiative (government counterparts of project/programme, private sector beneficiaries) in presenting good practices that lead to tangible gender equality-related results.

Date and time: Monday, 29 November 2021, 3-4.30 p.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through the Interprefy platform.

The eighth UNIDO forum on inclusive and sustainable industrial development²

The eighth forum on inclusive and sustainable industrial development (ISID) will feature an interactive discussion on "Partnerships for socio-economic recovery" in the context of the impacts of the COVID-19 pandemic. The event will feature opening remarks, a keynote speech, and one moderated high-level Davos-style panel discussion.

Panellists will discuss how multi-stakeholder approaches, such as the UNIDO Programme for Country Partnership (PCP), galvanize socio-economic recovery and contribute to countries' efforts to build back better from COVID-19, in support of the United Nations' Decade of Action.

The Forum will bring together high-level government representatives from PCP countries to present their first-hand experiences and lessons learned, as well as partners from the United Nations development system, international and regional organizations, financial institutions, and other development actors to share their views.

The following issues will be addressed:

- i) How can multi-stakeholder approaches that leverage the complementary resources and initiatives of various partners help countries recover from COVID-19 and reboot progress towards the SDGs?
- ii) How does the PCP support Member States in advancing socio-economic recovery through inclusive and sustainable industrialization, contributing to the efforts of the United Nations development system at the country-level?
- iii) How can UNIDO's expertise in digitalization, circular economy and structural transformation help countries to build back better?

¹ More details available at the following link: <https://www.unido.org/women-levers-change-sustainable-industry-during-covid-19-and-beyond-unido-gender-equality-mobilization-award>

² More details available at the following link: <https://www.unido.org/eighth-isid-forum>

Date and time: Monday, 29 November 2021, 4.30-6.30 p.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through the Interprefy platform.

Fifth Donor Meeting³

Under the theme “Scaling up impact through innovative partnerships”, the fifth Donor Meeting will showcase how UNIDO Member States and other key development partners work together with the Organization through different approaches to funding and programming to scale up impact and efficiency to achieve common national, regional and global development objectives, recover from the COVID-19 pandemic and build a more resilient future through inclusive and sustainable industrial development (ISID). Within this framework, the Donor Meeting will also demonstrate how the donor community helps drive and solidify the Organization’s mandate to advance ISID in Member States.

The event will feature a panel discussion presenting selected themes and associated success stories from UNIDO’s projects, programmes and initiatives implemented around the world. These will be aligned with the Organization’s strategic vision for supporting its Member States to achieve development results at scale in support of the Decade of Action and the 2030 Agenda for Sustainable Development. It will cover a range of topics, such as structural transformation; digital transformation and innovation; climate neutral industries and circular economy; gender and youth; and the response to the COVID-19 pandemic.

Date and time: Tuesday, 30 November 2021, 3-4.30 p.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through the Interprefy platform.

UNIDO’s contribution to the International Year of Creative Economy for Sustainable Development 2021⁴

In 2019, the 74th session of the United Nations General Assembly declared 2021 the International Year of Creative Economy for Sustainable Development (A/RES/74/198). The resolution identified the ongoing need to support developing countries and countries with economies in transition in diversifying production and exports, including in new sustainable growth areas, including creative industries.

The creative economy is one of the most rapidly growing sectors at a global level and is highly dynamic in terms of income-generation, job creation and export earnings. UNIDO supports the development of creative industries in vulnerable rural communities to accelerate inclusion and economic integration, thereby contributing to improved livelihoods

Every region, community and country has a unique cultural heritage. UNIDO works to put cultural heritage at the centre of local economic development strategies, combining traditional cultural heritage with modern design and innovative approaches to develop novel products for regional and international markets.

The objective of the event is to raise awareness of GC.19 participants regarding the end of the year celebration on the year of the creative economy, and demonstrate that UNIDO, through its activities, is actively contributing to achieving the resolution.

Date and time: Wednesday, 1 December 2021, 8.20-9.20 a.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through Zoom [\[link\]](#)

The post-pandemic world will be digital: implications of the 4IR for developing countries⁵

Together with inputs from technology partners, UNIDO this event invites 4IR experts to promote discussion and dialogue on how developing countries can effectively and efficiently transition to the 4IR model. The session will feature a number of video segments, taking stock of the state-of-the-art technologies and business models associated with the 4IR. These segments will be followed by two moderated fireside chats, featuring high level participants, on the actionable steps that developing countries should consider in a post-

³ More details available at the following link: <https://www.unido.org/fifth-donor-meeting>

⁴ More details available at the following link: <https://www.unido.org/unidos-contribution-international-year-creative-economy-sustainable-development-2021>

⁵ More details available at the following link: <https://www.unido.org/post-pandemic-world-will-be-digital-implications-4ir-developing-countries>

COVID scenario to catalyse their digital transformation and strengthen the outputs of their manufacturing sectors.

Expected Results:

- Provision of roadmap/action agenda to implement the recommendation presented in IDR 2020 and promote alignment with MTPF 2022-2025.
- Production of an issue paper on the niche role of UNIDO in facilitating the digital transformation across key sectors in Member States.

Main Output Expected:

- Provision of inputs/recommendations for development and implementation of 4IR Strategic Framework
- Development of background papers on the state of the art policies for application of frontier technologies applied to SMEs in developing countries.
- Development of Technology Foresight papers for least developed and middle-income countries.

Date and time: Wednesday, 1 December 2021, 1.50 – 2.50 p.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through Zoom [\[link\]](#)

Launch of the Industrial Development Report 2022⁶

The COVID-19 pandemic has shaken the global economy in a way no other crisis has in recent history and might revert years of progress towards achieving the 2030 Agenda for Sustainable Development. The impact of the crisis, however, has not been the same across all countries. While some countries have been hit particularly hard by the pandemic, reporting extremely high COVID-19 mortality rates (per million), others have managed to keep the number of deaths associated with the virus relatively low. By the same token, the deceleration in economic activity throughout 2020 and 2021 has been heterogeneous across countries and regions.

Why have some countries weathered this crisis better than others? And what lessons can be gleaned from these countries for the future of industrialization? The IDR 2022 seeks to answer these two guiding questions. During the launch event of the report, the main findings and messages will be presented and then discussed with a panel of prominent experts on the field of industrial development. The event aims to help stimulate thinking on future courses of action to build back better from the crisis in terms of policymaking, development practices, research and advocacy.

Date and time: Wednesday, 1 December 2021, 3-4.30 p.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through the Interprefy platform.

New forms of investments as drivers for a sustained post-COVID 19 recovery⁷

The outbreak of the COVID-19 pandemic and the social and its economic ripple effects across the globe have not facilitated the achievement of the Sustainable Development Goals and has dampened global production which had particularly impacted the operations of developing countries' SMEs. The pandemic coincides with the fourth industrial revolution (4IR) that leaves SMEs struggling to usher in a long-term digital shift, as they often lack the knowledge, financial support and a qualified workforce.

It is in this context that a fundamentally new approach is required on how developing countries define their investment promotion and facilitation efforts to better cater to the needs of new investor groups, particularly impact investors and “quality” foreign direct investments (FDI) and on how to link these investor groups to the local fabric of SMEs.

Impact investment presents a paradigm shift to conventional investment thinking by focusing on positive social and environmental change. Positive FDI spill-overs or the arrival of new impact investors will however not come automatic without efforts but it requires ongoing interventions by the relevant investment promotion stakeholders in the developing countries' hosting economies.

⁶ More details available at the following link: <https://www.unido.org/launch-industrial-development-report-2022>

⁷ More details available at the following link: <https://www.unido.org/new-forms-investments-drivers-sustained-post-covid-19-recovery>

Date and time: Thursday, 2 December 2021, 8.20 – 9.20 a.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through Zoom [\[link\]](#)

Revival of industry policy – prospect for establishing a global industrial policy forum for multilateral policy learning and knowledge sharing⁸

This event will discuss the importance of industrial policy and of building policymaking capacity in attaining the SDGs. The event deliberates on UNIDO’s response, namely, the proposal to create an industrial policy forum to facilitate multilateral dialogue on industrial policymaking and knowledge sharing to foster industrial development. The proposal for the forum acknowledges the revival of industrial policy, and its potential role as a driver of prosperity and resilience in a post-pandemic world.

Industrial policy can help countries, particularly developing ones, achieving inclusive and sustainable industrial development. While evidence needed to inform policy formulation processes is still scarce, most approaches build on case-specificity. Knowledge-sharing and innovative mechanisms to build capacities among policymakers should foster the contribution of industrial development as the driver of economic transformation.

Participants at the event are invited to deliberate on how an industrial policy forum can address the need for best practices and new approaches to industrial policy formulation, design and implementation in developing countries, given challenges and megatrends such as the pandemic, digitalization, greening of the economy and climate change.

Date and time: Thursday, 2 December 2021, 1.50 - 2.50 p.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through Zoom [\[link\]](#)

Accelerating climate impact for Member States through inclusive and sustainable industrial development (ISID)⁹

UNIDO is uniquely positioned within the United Nations to develop and implement industrial practices that support climate-neutral and climate-resilient development pathways. Its work is vital to delivering on Member State Nationally Determined Contributions and meeting the objectives of the Paris Agreement, the 2030 Agenda for Sustainable Development and associated mid-century net-zero objectives.

In this context, the nineteenth session of the General Conference will consider a decision to develop a strategic framework to guide UNIDO’s climate-related activities and mainstream climate best practice across the operations of the organization.

This event will feature a high-level panel of external experts and Member State leadership, which will discuss the climate change landscape following COP26 and the role that low-carbon and resilient industrial development can play in meeting the objectives of the Paris Agreement and charting a path towards carbon neutrality.

Date and time: Friday, 3 December 2021, 8.20 – 9.20 a.m.

Venue: Plenary Hall (M-building, 1st floor)

This event will also be accessible online through Zoom [\[link\]](#)

⁸ More details available at the following link: <https://www.unido.org/revival-industrial-policy-prospects-establishing-global-industrial-policy-forum-multilateral-policy-learning-and-knowledge-sharing>

⁹ More details available at the following link: <https://www.unido.org/accelerating-climate-impact-member-states-through-inclusive-and-sustainable-industrial-development-isid>

INFORMATION FOR PARTICIPANTS

Journal

1. The *Journal* of the Conference will be issued daily in English, and made available online on UNIDO's website (www.unido.org/gc/19). It will contain such information as the schedule of meetings for the day, a brief summary of the plenary and Main Committee meetings held on the previous day, a forecast of meetings for the following day, and various announcements. Communications for inclusion in the *Journal* should be sent to pmo@unido.org.

Secretariat

2. The Executive Secretary of the nineteenth session of the General Conference is Mr. Kai Bethke, Director, Department of External Relations. The Executive Secretary can be contacted by telephone: +43 (1) 26026-5232, by email: pmo@unido.org, or by writing to the following address:

Executive Secretary of the Conference
Policymaking Organs Secretariat
UNIDO
Vienna International Centre
P.O. Box 300
A-1400 Vienna
Austria

Participation

3. The nineteenth session of the General Conference will be held as a hybrid session involving both in-person and virtual participation. All Member States of UNIDO, as well as Permanent Observers, United Nations organizations, specialized agencies and related organizations, and Intergovernmental and Non-Governmental Organizations (IGOs/NGOs), are invited to attend the nineteenth session in person and/or virtually using the Interpretify online platform.

Furthermore, and as the General Conference is an open session, additional participants may follow the plenary sessions on the UNIDO website where the session will be streamed live in all official languages of the Conference.

Health and safety measures

4. Those participating in person will be provided with designated seating, and will be required to maintain a distance of at least **two** meter from other participants at all times. No changes of seats will be allowed. To ensure effective contact tracing, all

participants entering the conference room are required to fill in a contact tracing form accessible through a QR code present on each table.

5. Participants are asked to note that the health and safety instructions currently in force at the VIC require in-person meeting participants to wear FFP2 mouth-nose covering mask at all times. Furthermore, in-person participants are requested to refrain from gathering in groups during breaks and/or consultations.

6. Throughout the session, the sanitation of the premises will be ensured through periodic cleaning. In-person participants are kindly requested to facilitate these efforts as and when required, leave the room when requested.

7. By swiping their grounds pass/badge, participants entering the VIC confirm they are compliant and have 2.5G proof (vaccinated, recovered or PCR test no older than 48 hours). **Participants accessing to the conference rooms must show proof of a valid negative PCR test no older than 48 hours, also if they are vaccinated or recovered.**

8. Delegates who are not already present in Vienna, Austria, and who will be traveling from another country to attend the Conference in person are asked to consult the relevant entry regulations for Austria¹⁰, as well as for any other transit countries, where applicable. Delegates are further encouraged to consult the relevant measures and regulations in place when traveling back to their respective countries.

Registration

9. Registration will be effected only for those delegates whose names have been communicated to the Secretariat of the Conference. For Members States of UNIDO, Permanent Observers and non-Member States which are members of the United Nations, the Secretariat would appreciate being informed in writing, in the form of a note verbale, issued by either the Permanent Mission or the Ministry of Foreign Affairs, of the names of the head and other members of the delegation. For all other entities, the names of the head and other members of the delegation could also be communicated in the form of a letter. The note verbale/letter should indicate the names, functional titles, email addresses and type of participation (in-person or virtual) of all members of the delegation. A copy of the note verbale/official letter shall be

¹⁰ Available under the sub-heading "Entering Austria":
<https://www.sozialministerium.at/en/Coronavirus/Information-in-English.html>

uploaded by each participant to the INDICO registration page as well. The registration system will automatically send an email to the specified address of delegates registered as in-person participants, requesting the delegate to upload an ID photograph in jpeg format (less than 2 MB in size). In order to facilitate registration procedures and to issue conference access cards, the notes verbales and letters are to be sent as an attachment to an email exclusively to pmo-registration@unido.org.

10. With regard to the conduct of elections, Member States, in particular those without a representation in Vienna, are also advised of the possibility (should their national legislation allow it) to register an individual of its choice to represent the Member State in person during the nineteenth session of the Conference and cast a vote, or votes, on its behalf. In this case, the designated representative should not represent any other country during the session and shall vote only behalf of the Member that designated them.

11. The deadline for registration was Monday, 22 November 2021, after which in-person participants will no longer be able to upload photographs themselves. They must then have a photograph taken and the conference access cards issued upon their arrival at Gate 1 of the VIC.

12. In-person participants who registered by Monday, 22 November 2021 and who were able to upload the required photo will be able to pick up their pre-printed personalized conference access from the Pass Office located at Gate 1 of the VIC, on Friday, 26 November 2021, from 8 a.m. to 4 p.m. and on Sunday, 28 November 2021, from 1 to 4 p.m. If delegations wish to dispatch someone other than the conference access card holders to collect the conference access cards, a note verbale should be sent to pmo-registration@unido.org.

13. The registration desk at the Pass Office of the VIC at Gate 1 will be open for delegates on Friday, 26 November 2021, from 8 a.m. to 4 p.m. and on Sunday, 28 November 2021, from 1 to 4 p.m. and as of 29 November 2021, during working days until the end of the conference, from 8 a.m. to 4 p.m.

14. Floating badges will be issued for registered delegations, and will be provided at the entrance of the Plenary Hall (M-building, 1st floor) for participants attending the plenary meetings, and at the entrance of the Board Room D (C-building, 4th floor) for participants attending the Main Committee.

Conference access badges

15. To access the venue, a delegate needs to present her/his personalized badge in addition to the floating badge. Delegations are requested to exchange the floating badges outside of the venue.

16. Access cards must be worn visibly at all times in the conference areas and VIC premises.

17. There will be no additional room or seating facilities in the VIC for delegates without access to the conference room. Delegates are requested to only come to the VIC for the time that they are representing their delegation in the designated conference room.

18. The loss of an access card must be reported immediately to the United Nations Security and Safety Service, who will issue a duplicate card.

Credentials

19. Representatives who have been unable to submit their original credentials before the opening of the Conference are requested to deposit them at the registration desk on the first day of the Conference.

List of participants

20. A provisional list of participants will be available on the first day of the Conference, to be revised at a later date. Governments and organizations are requested to supply the names and titles of the members of their delegations in good time before the Conference.

21. Delegations are also requested to notify, in writing, the staff at the registration area, or the Secretariat of the Conference of any subsequent changes in the information in the provisional list of participants, so that records for the final list of participants may be kept up to date and accurate.

Conference rooms available

22. The following conference rooms are available:

Room	Purpose
Plenary Hall (M-building, 1 st floor)	Plenary, ISID Forum, Donor Meeting, launch of the Industrial Development Report 2022 and thematic events
Board Room D (C-building, 4 th floor)	Credentials Committee, General Committee, Main Committee

23. Within the limits of space and services available and in adherence with the health and safety measures in place in the Vienna International Centre, every effort will be made to accommodate groups of delegations wishing to meet. Requests for such meetings should be made to the Meetings Management Unit of UNOV, room M0222, number 26069, extension 3115, 4614 or 4322.

Seating arrangements

24. Delegations will be seated in English alphabetical order. The name of Saudi Arabia was drawn by lot and the delegation of this Member State

will therefore sit at the extreme right of the front row in the Plenary Hall as seen from the podium. In the Main Committee, delegates will find their nameplates at the entrance and are requested to take them along to their seat of choice.

25. Participants are reminded that mobile telephones should be either switched off or switched to “silent” mode during all proceedings.

Online platform (Interprefy)

26. Delegates are encouraged to participate virtually using the Interprefy online platform.

27. Delegates are strongly advised to test their connectivity, as well as their video and audio devices in advance of the session.

28. A testing window for all participants to test connectivity to the platform and the functioning of all necessary equipment will be open on Friday, 26 November 2021 from 12 noon to 3 p.m. (CET). Registered delegates will receive the log-in modalities for the test via email and will be able to log in to test their connection and system at any point during this time. Participants are strongly advised to conduct the test using the computer, equipment and internet connection which they will also use during the actual session. Participants are encouraged to join the test as early as possible during the allocated time to ensure that everyone can have an opportunity to test their connection and system.

29. When accessing Interprefy with the registered email address during the General Conference, the system will automatically send an email to the delegate’s email address with a unique code to access the meeting virtually. All participants are therefore requested to indicate their individual email address when registering through INDICO and to ensure access to this email account when logging on to the platform.

30. When accessing the platform, please enter your name in the following format: **[COUNTRY/ORGANIZATION] LAST NAME, First name.**

Simultaneous interpretation

31. In the proceedings of the plenary and the Main Committee, interventions made in any of the official languages (Arabic, Chinese, English, French, Russian, Spanish) will be interpreted into the other official languages.

32. Participants attending virtually on the Interprefy platform will be able to select, among the six official languages of UNIDO (Arabic, Chinese, English, French, Russian and Spanish), the language in which they would like to follow the proceedings.

33. Each seat in the meeting rooms in the M-building with simultaneous interpretation equipment will be provided with a portable receiver set and headphones. **As these receivers must be serviced between meetings, participants are requested not to remove them from the meeting rooms.**

Documents distribution

34. The main documents of the Conference will be available in Arabic, Chinese, English, French, Russian and Spanish. Pre-session documents are published on the UNIDO website (www.unido.org/gc/19). As part of the Secretariat’s efforts to reduce expenditure and support endeavours to limit environmental impact through the digitization of conference materials and publications, **documents are only issued electronically.** Participants are also advised of the online availability of the UNIDO basic documents — i.e. the Constitution, rules of procedure, decisions of the General Conference and the Board, etc. — since, as part of its saving measures, the Secretariat does not reproduce documents that have been the subject of wide distribution on previous occasions. Participants are also informed that conference room papers will not be printed and are available on the UNIDO Extranet.

35. During the Conference, in-session documents (except for conference room papers) will be circulated to registered participants via email and will be made available on the UNIDO Extranet (<http://extranet.unido.org>).

Submission of draft decisions or resolutions

36. The administrative deadline set by the Industrial Development Board for the submission of draft decisions and resolutions was 8 November 2021. The General Committee will take a decision in relation to any additional texts at its first meeting.

Sound recordings

37. In line with decision IDB.46/Dec.3 (e), written summary records will not be provided for this session and will continue to be replaced with digital recordings. The sound recordings will be made of the meetings of the Plenary and sessional bodies as appropriate. The sound recordings will be made available in all official languages on the UNIDO Extranet (<http://extranet.unido.org>). The recordings will also be available through the VIC Online Services (<http://myconference.unov.org>).

List of speakers

38. The list of speakers for the Plenary meetings was opened on 1 November 2021. Delegations may register for four different slots:

- Opening ceremony: For Heads of State and Government, Government Ministers and

Executive Heads of United Nations organizations only.

- General debate (national statements): These slots will take place during the plenary sessions when substantive items of the provisional agenda will be under consideration. Speakers are reminded that, as per established practice, statements in the general debate should be limited to a maximum of five minutes for Member States and 10 minutes for regional groups.
- Congratulatory statements following the appointment of the new Director General: The appointment of the new Director General will take place on Tuesday, 30 November 2021, at 9.30 a.m. Congratulatory statements should be limited to one minute for Member States and two minutes for regional groups.
- Tribute to the outgoing Director General, Mr. LI Yong: The tribute ceremony will take place on Friday, 3 December 2021, during the closing session. Statements in this slot should be limited to one minute for Member States and two minutes for regional groups.

39. As of 29 November, once the Conference has started, delegates who wish to speak in the Plenary and who have not already signed up to the list of speakers, are requested to notify the Secretariat on site of their intention to be inscribed on the list of speakers. By lifting their nameplate, delegates attending in person signify their intention to take the floor immediately for an urgent intervention.

40. As of 29 November, once the Conference has started, delegates connecting virtually wishing to speak during the plenary, and who have not already signed up to the list of speakers, can be accommodated by sending a message directly in the “Event Chat” on the Interprefy online platform specifying for which slot the request is being made, the name of the speaker as well as the title, function and country he/she is representing.

When requesting the floor, delegates are requested to specify either:

“[COUNTRY/ORGANIZATION] REQUESTS THE FLOOR” (for urgent interventions), or

“PLEASE ADD[COUNTRY/ORGANIZATION] TO THE LIST OF SPEAKERS” (to register in the list of speakers)

When given the floor by the President or Vice-President, speakers intervening virtually are asked to use the “raise hand” function in order for the technicians to enable their stream.

The names of speakers will be entered on the list of speakers in the order in which the requests are received, with due regard given to protocol

requirements. The list of speakers will be made available through the following link at the start of the Conference and will be updated in real time: https://docs.google.com/document/d/1EAEo1IsHgMal21_ZCoyL1DSDuY5HhOy9GzkWfTcASEo/edit?usp=sharing

41. High-level dignitaries and special guests (Heads of State and Government, Ministers and Executive Heads of United Nations organizations) delivering statement during the opening ceremony are kindly encouraged to limit their interventions to a maximum of five minutes. Delegates are also urged to keep the duration of their statements in the general debate to a maximum of five minutes for national statements, and to 10 minutes for statements of regional groups. Congratulatory statements made following the appointment of the Director General, as well as statements made during the tribute to the outgoing Director General, Mr. LI Yong, should be limited to one minute for Member States and two minutes for regional groups.

42. Time for short statements of representatives of the United Nations, its agencies, intergovernmental and non-governmental organizations may be accommodated, to the extent possible, after the statements of the delegations within the time frame allotted for the general debate.

Written copies of statements and pre-recorded video statements

43. To facilitate the work of the interpreters and press officers, speakers are requested to submit in advance and as early as possible a copy of their statements to pmo@unido.org or to the Secretariat in the Plenary Hall.

44. Delegations may also wish to submit pre-recorded video statements to the session. Delegations wishing to do so are requested to submit the pre-recorded video(s) along with a transcript of the statement(s) to pmo@unido.org.

Media

45. Representatives of the media - print media, photo, radio, television and film, news agencies and online media - who fully meet United Nations media accreditation requirements can be registered. Please send an email to: s.sackda@unido.org with a copy to c.grossing@unido.org.

Visas, travel and hotel reservations

46. For in-person participants, a visa for entry into Austria or other States parties to the Schengen Agreement may be required (a Schengen visa generally allows free travel throughout the whole Schengen area of 26 countries). Participants concerned are strongly advised to seek information on requirements applicable in their case from

Austrian diplomatic or consular missions in their home countries. Prior to leaving their home country, participants are requested to make their own arrangements for entry visas, or travel permits, that may be required for the entire travel (including for the transit countries) to Vienna, Austria.

47. Travellers are reminded that due to the current global health situation and resulting containment measures in place, travel restrictions and/or quarantine requirements applicable to countries of destination, transit and origin should be checked prior to booking or engaging in international travel.

Accommodation

48. Participants are responsible for making their own arrangements for accommodation.

Transportation to and from the airport

49. An airport bus service normally operates from Vienna International Airport to the city centre (Morzinplatz/Schwedenplatz) or the Donauzentrum via the VIC, at a cost of €8.00, including luggage. Travel time is approximately 30 minutes. Buses leave the terminal at intervals of 30 to 60 minutes. The Schnellbahn train (S-Bahn) is a low-priced way (tickets from €4.10) of getting from Vienna (station Landstrasse/Wien Mitte) to the airport and back. Travel time is approximately 25 minutes. Trains leave the terminal at intervals of 30 minutes. In addition, the City Airport Train (CAT) offers a 16-minute service from the airport to the city centre at a cost of €12.00. Information on the Vienna Airport Lines can be obtained from the airport website (<http://www.viennaairport.com>).

50. Taxi service is available throughout Vienna and may be used for trips to and from Vienna International Airport. Further information on available transfer services can be found on: https://www.viennaairport.com/en/passengers/arrival_parking/taxis_limousines.

Access to the Vienna International Centre

51. Participants arriving at the VIC by taxi are advised to be dropped off in the side lane of Wagramer Strasse, to walk up the stairs or ramp to enter through Gate 1 at the VIC and to walk across the plaza to the entrance of the M-building.

52. Participants arriving at the VIC by underground transport (U-Bahn) should take line U-1 and get off at the station “Kaisermühlen-Vienna International Centre” and follow the signs to the VIC. A variety of public transport tickets are available. Tickets may be purchased at machines in every U-Bahn station throughout Vienna.

53. It takes approximately 10 minutes to arrive at the VIC from the centre of Vienna by underground transport (U-Bahn) on the U-1 line and about 20 minutes (depending on traffic) to arrive at the VIC from the centre of the city or from the Vienna International Airport by taxi.

54. Participants with physical disabilities should ask members of the United Nations Security and Safety Service to assist them as required (e.g. directing them to the appropriate elevators for getting to the conference areas).

Parking facilities

55. Registered cars of Permanent Missions will be able to park in the VIC garage as usual. Parking facilities for non-registered cars are not available at the VIC.

United Nations Security and Safety Service

56. The United Nations Security and Safety Service is located in room F0E21 of the VIC (Security Duty Room) and is available 24 hours/day (ext. 3903/3904 from the VIC). The Duty Officer can assist with general queries, etc. In case of emergency please call extension 99 when in the VIC.

Lost and found

57. During the Conference, a lost and found office will operate on the ground floor of the F-building, room F0E21.

Office space for delegations

58. Due to space limitations in the M-building, it will not be possible for delegations to book office space at the VIC during the Conference.

Catering services

59. A coffee corner is located at the ground floor of the M-building and is open from Monday to Friday, from 8.30 a.m. to 6.30 p.m.

In addition the VIC Cafeteria is located in the F-building on the entrance level and is open from Monday to Friday as follows:

Breakfast time: 07.30 to 10 a.m.

Lunch time: 11.30 a.m. to 2.30 p.m.

Commissary

60. In accordance with the Commissary Agreement between UNIDO and the Republic of Austria, the heads of delegations of Member States to meetings of or convened by UNIDO — Austrian nationals and stateless persons resident in Austria excluded — are entitled to commissary access cards for the duration of the session. If a head of delegation leaves before the end of the Conference, they should designate a new head of delegation.

61. The Commissary is located in the F-building of the VIC, floor -1. Opening hours are Monday through Friday from 12 noon to 7 p.m. Access to the Commissary is limited to holders of an access card validated for Commissary access and may be restricted in conformity with applicable health and safety guidance in place at the VIC.

62. Any questions in connection with the issuing of commissary access cards should be directed to the registration desk.

Medical services

63. For medical emergencies, call extension 22222 from inside the VIC. Medical attention is available in the clinics operated by the Joint Medical Service on the seventh floor of the F-building (telephone number +43 (1) 2600, extensions 22223 and 22225). For emergencies, the clinics are open anytime during regular office hours (at other times, please apply to the Security Duty Room (F0E21, number +43 (1) 26060, extension 99 or 3903)). A pharmacy located next to the clinics (room F0715) is open on weekdays from 10 a.m. to 5 p.m. (extension 21599).

Banking services

64. An Austrian bank with multilingual staff offers full banking services at the VIC on the first floor of building C. The opening hours are as follows:

Monday, Tuesday, Wednesday 9 a.m.-3 p.m.
and Friday

Thursday 9 a.m.-5.30 p.m.

International ATM machines are available on the first floor (C0113) and the ground floor (D0E71). Some banking services are also provided from 8 a.m. to 5 p.m. by the post office on the first floor of the C-building.

Postal services

65. A post office, on the first floor of the C-building, provides all regular postal services, express mail service and some banking services, Monday through Friday from 8 a.m. to 6 p.m. Other services include express money transfers with Western Union, sale of prepaid telephone cards useable at public telephone booths and some hotel room telephones, packing material (boxes and envelopes), souvenirs from the United Nations Postal Administration and lottery tickets.

66. Telephone cards may be purchased at post offices and tobacco shops (*Tabak-Trafik*) throughout Vienna.

Security advice

67. Participants are advised not to leave briefcases and other personal items unattended. *Suspicious objects should be reported to security immediately.*

Newspaper kiosk

68. A newspaper kiosk is located in the rotunda (C-building) of the VIC. It is open on weekdays from 6 a.m. to 6 p.m. Inter alia, international newspapers, greeting cards, books and souvenirs are available for purchase at the newspaper kiosk.

Visitors' Centre at Gate 1

69. In the Visitors' Centre at Gate 1 of the VIC, the following facilities will be available to participants of the Conference:

UNPA counter Monday-Friday, 11.30a.m.-4.30 p.m.

UNWG counter Monday-Friday, 12 noon-3 p.m.

UN Gifts counter Monday-Friday, 12 noon-5 p.m.

Smoking

70. Smoking is not permitted in the VIC except in specially designated areas. Smoking is not permitted in conference and meeting rooms.

Use of cellular telephones and laptops

71. Delegates are invited to keep their cellular telephones switched off inside conference rooms, as they cause radio frequency interferences in the sound system, adversely affecting the quality of interpretation and the recordings of proceedings. The use of laptops in conference rooms may cause similar problems.

Geography

72. Austria is located in central Europe and borders Czechia and Germany to the north, Slovakia and Hungary to the east, Slovenia and Italy to the south, and Switzerland to the west. The Alps mountain range runs through the south of Austria.

Climate

73. Average temperatures in Vienna in November and December vary between highs of 9°C and lows of 5°C, with the possibility of snow. There might be rain at any time of year.

Language

74. The official language in Austria is German.

Currency

75. The currency unit in Austria is the euro (€). The euro is subdivided into cents (100 cents=1 euro). Most hotels and many restaurants and shops accept internationally recognized credit cards.

76. Bank notes and travellers' cheques may be brought into Austria without restriction; however, as not all currencies are in equal demand, some might not be easily convertible. Departing visitors may take with them any foreign and local currency and securities that they brought into the country. It is recommended that

visitors keep receipts for major currency exchange transactions in case they need to exchange currency again before leaving the country.

Time

77. Austria lies within the Central European Time Zone (GMT/UTC + 01:00 hour).

Taxes and tipping

78. Value added tax (VAT) is 20 per cent. Visitors commonly give a tip of 10 per cent for example, for meals.

Electricity

79. The standard voltage in Austria is 230 volts AC and the standard frequency is 50 hertz.

Telephone services and useful telephone numbers

80. The country code for Austria is 43.

81. Telephone services are available in hotels, restaurants and cafes. Pre-paid mobile telephone cards are available at the airport and local shops. Dialling is as follows:

- For local calls:
 - From landline telephone to landline telephone: (landline telephone number)
 - From landline telephone to mobile phone: (mobile phone number)
 - From mobile phone to landline phone: 0 + (1) + (landline phone number)
 - From mobile phone to mobile phone: (mobile phone number)
- For international calls:
 - 00 + (country code) + (city code) + (landline telephone number)
 - 00 + (country code) + (mobile phone number)

82. Flight information may be obtained by calling the Vienna International Airport (tel.: +43 (1) 7007-22233) or by accessing the following website: <http://www.viennaairport.com/en/passengers>.

Postal, facsimile and Internet services

83. Postal and facsimile facilities are available at post offices and in most major hotels. Internet services are also available at most major hotels, cybercafés in Vienna and in the VIC.

Business hours

84. Banking hours are from 8 a.m. to 12.30 p.m. and 1.30 to 3 p.m. (Thursday until 5.30 p.m.).

85. Shops in Vienna are generally open on weekdays and on Saturdays from 9 a.m. to 6 p.m., larger stores and shopping centres are generally open on weekdays

from 9 a.m. to 7 p.m. (longer on Thursdays and Fridays) and on Saturdays from 9 a.m. to 6 p.m. Generally, shops are closed on Sundays, except for certain supermarkets at the airport and major railway stations. During the ongoing COVID-19 pandemic, the opening hours of shops have been subjected to various changes, the possibility of which cannot be ruled out in the near future.

Language, currency and credit cards

86. The official language of Austria is German.

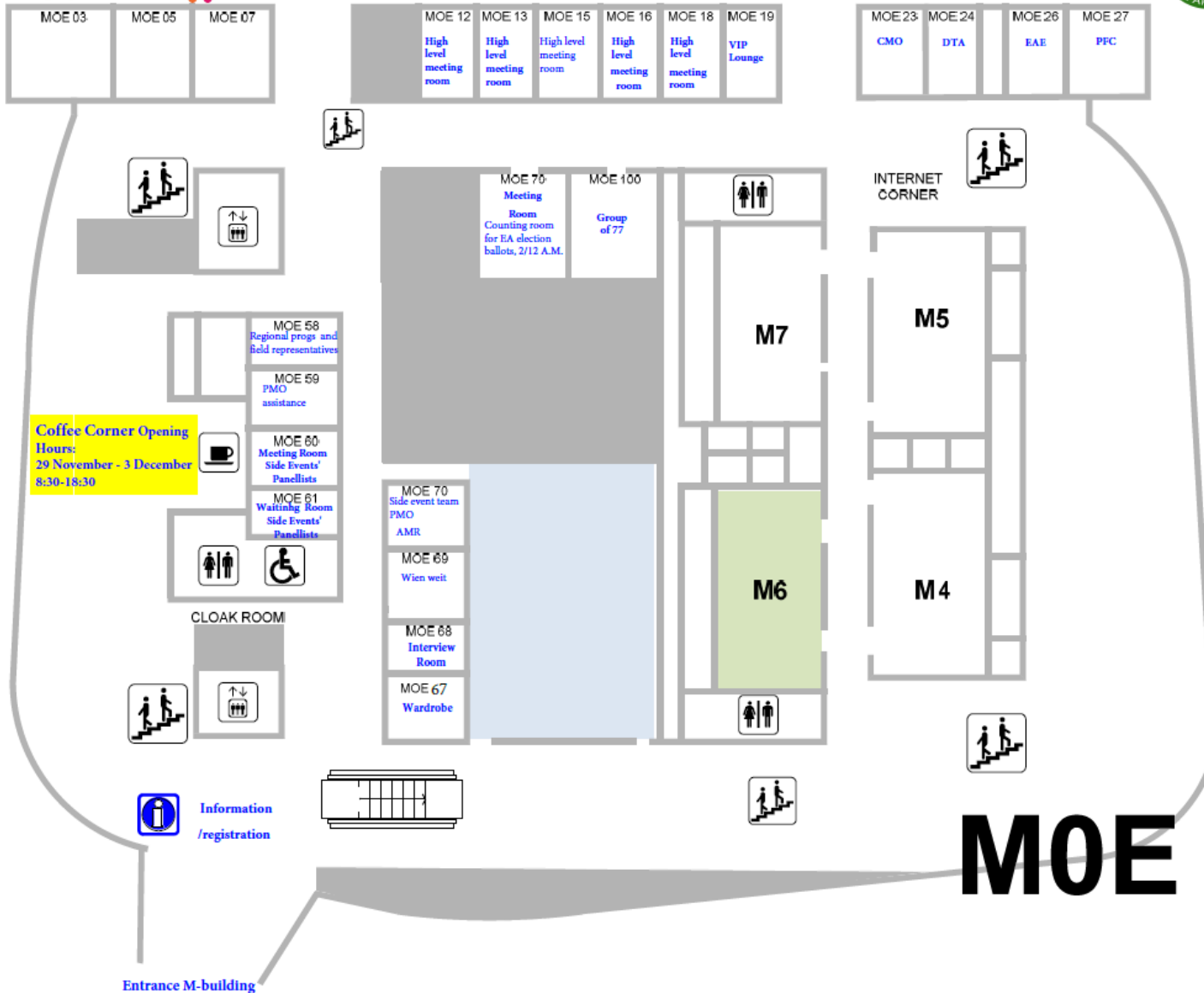
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For further information refer to document GC.19/INF/1 "Advance information for participants".

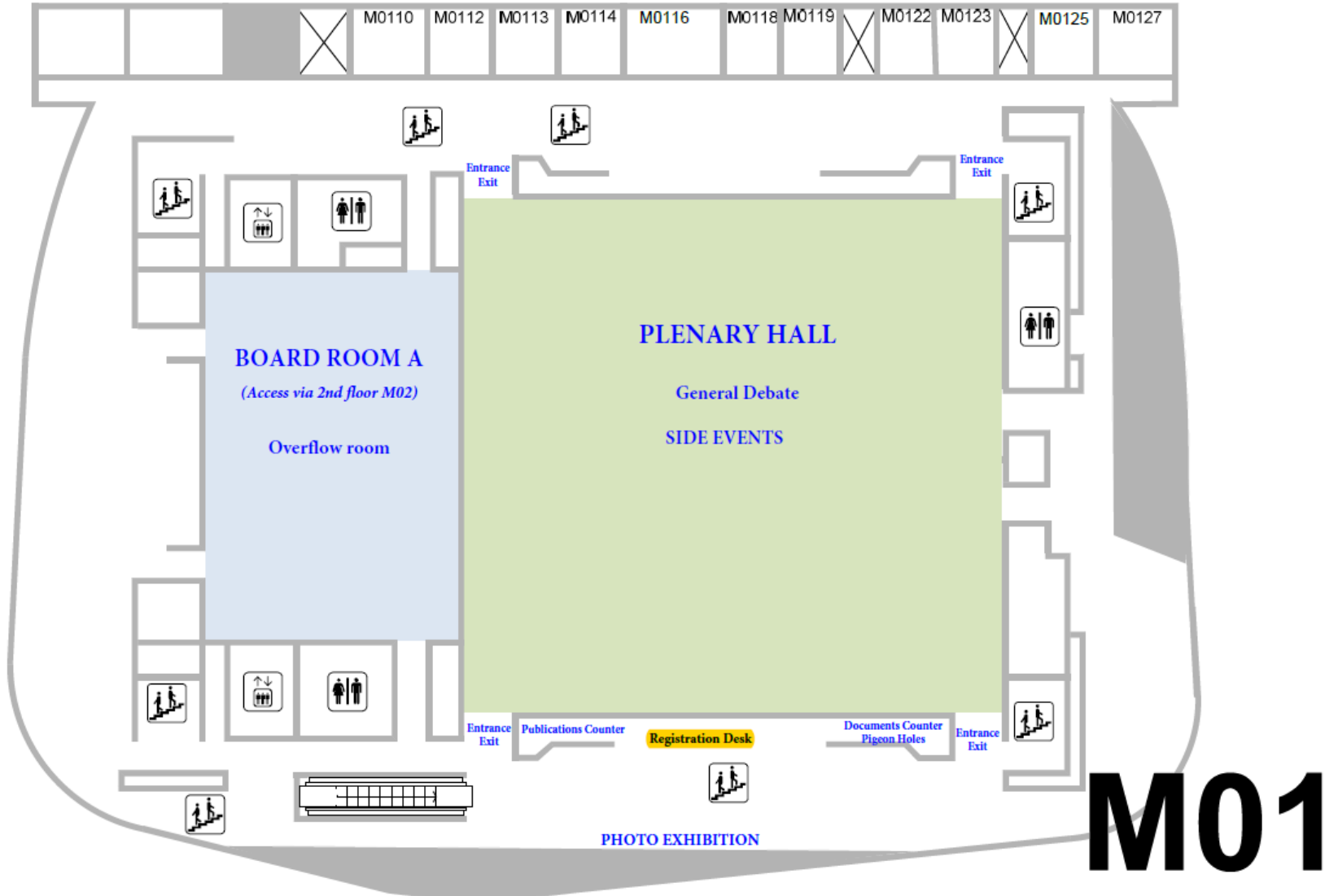


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